

# Dr. Ty Griffiths D.M.D. 941-493-4156

#### **OFFICE POLICIES**

#### **Emergencies**

We have allotted time slots for emergency patients. It is best to call promptly at 8:30 to ensure a slot. They are limited. Patients of record are able to call the emergency line after hours and on weekends. By calling the main line, you will be connected to our answering service, which will email or text Dr. Griffiths and the Front Office.

### Scheduling

Our office is by appointment only. The hours are Mon thru Thur 8:30-5:00. Lunch is from 12:30-1:30.

#### Finance

When you are seen by the Doctor, payment for any treatment will be due at time of service. Our office does not offer any in-office financing, but we are in partnership with Care Credit, which offers one year interest free, or extended payments at an affordable rate.

Patients with insurance will be paying at time of service for their portion due. It is based on an average of the norm of most insurances, unless we are provided with a benefit packet. When the explanation of benefits comes in, we will make all the adjustments and then bill you for the balance.



1872 South Tamiami Trail Suite F • Venice Florida 34293

Dear Valued Patient

## CANCELLATION POLICY:

We pride ourselves on keeping our costs affordable for our patients. One way we do that is efficient use of equipment and professional staff. If your appointment time becomes inconvenient for you, we are always happy to change it if you provide us with two business days' notice. This allows us to schedule in a patient who may be in urgent need of care.

Missed or broken appointments represent a cost to us, to you and to other patients who could have been seen in the time set aside for you. This interferes with your dental treatment and creates unnecessary scheduling problems for other patients.

We strive to accommodate the scheduling needs of our patients, and we will make every effort to keep your schedule on time. Failure to provide us with 48 hours advance notice or failure to show up for a scheduled appointment will result in a appointment deposit fee or "walkin only" status.

Our goal in communicating our cancellation/no show policy is to avoid any extra charges from occurring.

We thank you for your cooperation and understanding